**Hazard Mitigation Buyout Property Information Exchange Procedure**

**Eric Hopkins, WV GIS Technical Center**

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**Background**

The West Virginia GIS Technical Center (WVGISTC) compiles buyout property data sets from their respective county and municipal stewards in order to integrate them into a statewide master geodatabase and publish them to the WV Flood Tool ([www.mapwv.gov/flood](http://www.mapwv.gov/flood)). Floodplain administrators may use the Mitigated Buyout Properties layer to track open space deed restrictions and may accrue points under the FEMA Community Rating System (CRS).

**Data Submission Requirements**

When submitting buyout property information to the WVGISTC, please include the following items of descriptive information (see table below). An Excel spreadsheet is the recommended format.

We realize, of course, that not all of the details listed in the table will be available for each buyout property. Maximizing the information you provide, however, will reduce the effort required in order to process it, and improve the accuracy of each record.

Here is a link to a sample Assessment Tool record which has much of the required information: <https://mapwv.gov/assessment//Detail/?PID=33030001017800000000>

Community Review

The WVGISTC will provide communities who submit buyout properties with a final list of their records extracted from the master database. We request that community representatives review the provided lists, and view the individual properties on the WV Flood Tool, to verify their accuracy.

Table of buyout property descriptive attributes

|  |  |
| --- | --- |
| **RootPID or CleanPID** | 33030001017800000000Parcel iD from results panel in Flood Tool, hyphens removed |
| **PID** | 33-03-0001-0178-0000Full parcel ID from query results |
| **CountyCode** | 33 |
| **DISTRICT** | 03 |
| **MAP** | 0001 |
| **PARCEL** | 0178 |
| **SUFFIX** | 0000 |
| **CID** | 540005FEMA Community Number |
| **CID\_Name** | Town of BathFEMA Community Name |
| **Incorp\_Unincorp** | Incorporated municipality or unincorporated county jurisdiction |
| **IAS\_Owner1** | Owner and Legal description fields from the parcel information in the Flood Tool can be used to cross-reference and confirm a property. |
| **IAS\_Legal\_Desc1** | Exact information from the IAS Legal Description in the assessment record |
| **S\_Date\_Executed** | Effective date of sale to community / county |
| **IAS\_DeedBook** | Deed Book number |
| **IAS\_DeedPage** | Page number in specified Deed Book |
| **IAS\_DeedAcres** | Deeded acreage associated with parcel |
| **S\_Agency (County, State, Federal)** | Your organization, e.g. Morgan County |
| **S\_Project\_ID** | Buyout program project ID number, if available |
| **S\_Hazard (Flood or Landslide)** | How was the property damaged, by flood or by landslide |
| **S\_Program (FEMA, NRCS, USACE)** | Buyout funding agency |
| **S\_Address** | Physical address associated with actual parcel location |
| **S\_PrevOwner** | Owner who sold the property to the community |
| **FloodTool\_Link** | URL copied from the WV Flood Tool using the Share Link Tool, e.g.:<https://mapwv.gov/flood/map/?wkid=102100&x=-8707681&y=4812506&l=8&v=1> |

Don’t hesitate to get in touch in case you have any questions:

Kurt Donaldson, GISP, CFM

GIS Manager

West Virginia Univ. GIS Technical Center

Kurt.Donaldson@mail.wvu.edu

Eric Hopkins, GISP, CFM

GIS Analyst

West Virginia Univ. GIS Technical Center

Eric.Hopkins@mail.wvu.edu