



Tracking Risk Reduction through Your Capabilities Assessment

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FEMA

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NOTICE: WE WILL BE RECORDING THIS PRESENTATION

- Please be advised that FEMA (through their contractor) will be recording this webinar.
- The purpose of the recording will be to use for future reference, share with individuals who were unable to attend the presentation, and potentially otherwise at FEMA's discretion.
- By attending this webinar you are consenting to these conditions.
- Please be advised you can choose to self-identify or not during the Q&A.



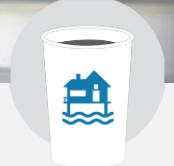
Webinar Housekeeping

- Attendees **are currently muted** to reduce background noise.
 - Please do NOT put your phone on “hold”, it plays hold music for everyone else on this call. If you have to step away, please hang up and rejoin the call later.
- Use “Chat” panel **to all** to ask questions.
 - The chat will be open for 10 minutes following the presentation.
- **The PowerPoint slides will be emailed to participants afterwards.**
- **You may be eligible for Professional Credits:**
 - American Institute of Certified Planners (AICP) Certification Maintenance Credit. AICP members must attend the entire event in order to receive credit!
 - Association of State Floodplain Managers (ASFPM) Certified Floodplain Manager (CFM) Continuing Education Credit.
 - Participation certificates and agendas will be sent by request to all participants who attend the whole session and participate in the polls.



Welcome and Overview

- **Presentation**
- **Resources**
- **Next Steps**
 - **Future Coffee Break webinars**
 - **Receiving professional credits**
- **Wrap-Up and Q&A**



Polling Question 1

At what level is your hazard mitigation program implemented?

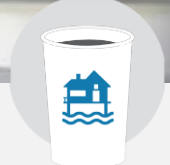
- A. Regional**
- B. County**
- C. Local**
- D. Non-profit**
- E. Private**
- F. Other (please write in the chat!)**



Discussion Question (Please use the chat and reply to everyone)

Do you know who...

- Implements your Hazard Mitigation Plan or Master Plan?
- Administers building codes, local ordinances, and zoning regulations?
- Applies for grant funding?

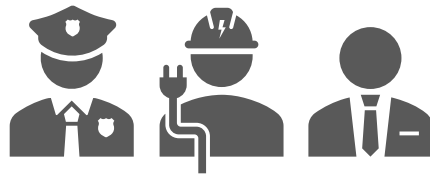


What is a Capability?

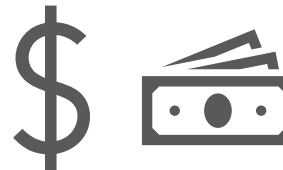
- Every community has a unique set of capabilities to accomplish mitigation actions and reduce risk from disasters
- Start by reviewing your previous capabilities assessment



Planning and
Regulatory



Administrative
and Technical



Financial



Education and
Outreach



Why is Assessing Capabilities Important?

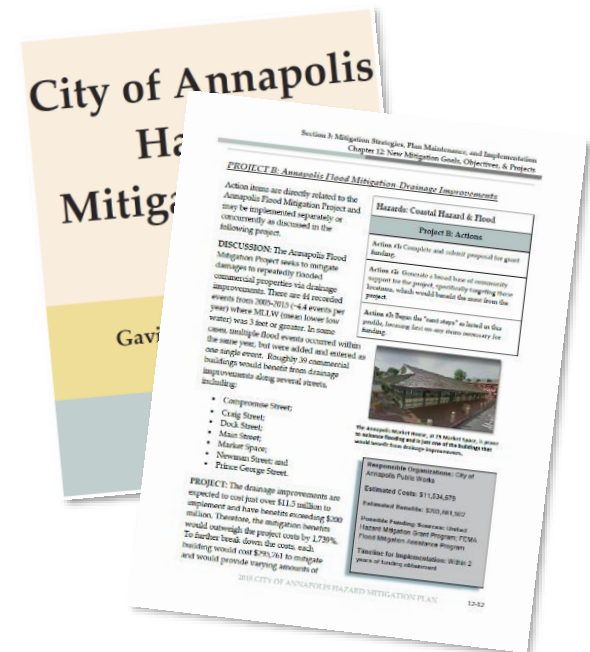
- **Knowing your capabilities will help...**
 - **Select implementable mitigation actions**
 - **Determine opportunities you can build upon**
 - **Determine weaknesses you can address as part of the Mitigation Strategy**



Planning and Regulatory Capabilities

Examples of policies, processes, and programs that guide development:

- Comprehensive plans, other land use and development plans and standards
- Transportation plans
- Long-term and pre-disaster recovery plans
- Floodplain management plans
- Community wildfire prevention plans
- Land use administration and procedures
- Building codes and ordinances
- Environmental review process



Administrative and Technical Capabilities

Staff and skills for planning and mitigation such as:

- Engineers
- Planners
- GIS analysts
- Code enforcement staff
- Emergency managers
- Natural resource managers
- Grant writers and managers



Financial Capabilities

Staff, skills, and resources related to securing and administering funding for mitigation such as:

- **Grant writers**
- **Grant administrators**
- **Capital projects**

Include current and potential funding sources



Funding Sources

Potential non-FEMA funding sources include (but are not limited to):

FEDERAL DEPARTMENTS AND PROGRAMS

- Environmental Protection Agency
- Housing and Urban Development
- U.S. Army Corps of Engineers
- National Oceanic and Atmospheric Administration

NON-PROFITS AND FOUNDATIONS

STATE PROGRAMS

- State environmental, conservation/recreation, emergency management programs
- State-administered federal programs: Community Development Block Grants, Clean Water Loan Funds, etc.

LOCAL RESOURCES

- Operating budgets
- Capital projects
- Grants resources



Education and Outreach Capabilities

Communicating risk and supporting mitigation:

- Hazard awareness campaigns
 - Firewise
 - Storm Ready
 - Severe Weather Awareness Week
 - School programs
 - Public events (e.g., county fairs)
- Social media
- Community newsletters
- Local news



Other Capabilities



FAITH BASED ORGANIZATIONS



INDUSTRY/MAJOR EMPLOYERS



RENTERS



HOME-OWNERS



SMALL BUSINESS



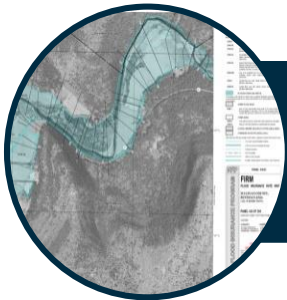
ACADEMIC INSTITUTIONS



NON-PROFITS



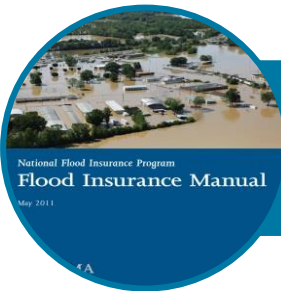
Another Essential Capability: The National Flood Insurance Program (NFIP)



Floodplain Mapping



Floodplain Management



Flood Insurance




Mitigation Plans and the NFIP

- For each jurisdiction adopting the plan, describe their participation in the NFIP
- Describe how will they remain in good standing with the program:
 - Enforcing floodplain regulations
 - Community assistance and monitoring
 - Identifying and mapping floodplains
 - Risk MAP projects



National Flood Insurance Program (NFIP) Guide



Checking In On The NFIP

Whether you are here as a requirement for hazard mitigation planning (44 CFR 201.6(c)(3)ii) or to take strategic action as a floodplain administrator, this document is intended for you and any other staff/ partners necessary to help you fill in the questions for each section. Being a part of the National Flood Insurance Program (NFIP) unlocks a lot of valuable resources and connections to state and federal partners. FEMA developed this worksheet to assist you in finding opportunities to meet AND EXCEED requirements as you help your community.


Floodplain Identification and Mapping

The first step is to figure out what made you eligible for the NFIP, where those resources are, and who is accountable for tracking them.

As part of the application to join the NFIP, each participating community was required to identify a floodplain administrator (FPA)/floodplain manager. If the person/ position changes, the community should notify their state NFIP coordinator and FEMA. Please consider who is designated to manage floodplain development and enforce compliance. The role may be completed by multiple individuals with other job responsibilities (e.g., "wearing multiple hats") as long as one person/ position is ultimately accountable for the responsibilities of FPA.

1. Who is your FPA or floodplain manager? Please provide office/ agency name, position title, and contact information.


Ex. Dangerville (a fictional community) has had a lot of turnover recently. When the HMP team convened, they noticed their FPA had retired and asked about the replacement. Council solicited nominations and formally designated the Chief Zoning Officer as the new FPA. They also allocated funds to help the CZO attend trainings and learn about the position responsibilities. The CZO worked with the Deputy Director of Planning to reassign some projects to accommodate the FPA workload.



Each municipality is required to maintain accessible copies of its effective Flood Insurance Rate Map (FIRM) and the most recent Flood Insurance Study (FIS) report.

2. Where do you keep your FIRM and FIS report?

Ex. Dangerville keeps these documents at local libraries and encourages the libraries to include digital links on their landing pages.



If you have more questions about LOMCs please consider reviewing application instructions [here](#) and [here](#), calling the FEMA Mapping and Insurance eXchange (FMIX) at 877-FEMA MAP (877-336-2627), or following up with your State NFIP Coordinator on any potential LOMC-related trainings.



Common Higher Regulatory Standards

Freeboard

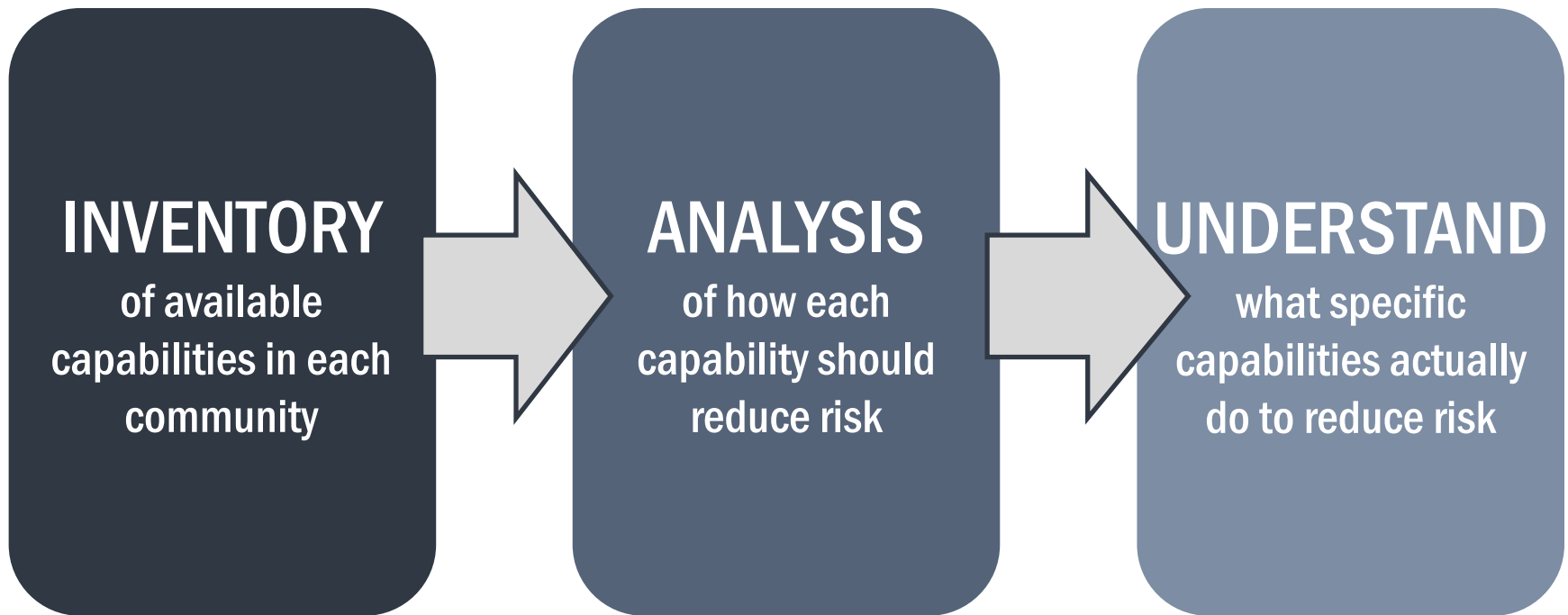
- Community-Identified Flood Hazard Areas
- Non-Conversion Agreement
- Flood Protection Setback
- Historic Structures

Prohibition

- Development in Special Flood Hazard Areas
- Manufactured Homes in Special Flood Hazard Areas
- Fill in Special Flood Hazard Areas




New Approaches for Capability Assessments



Region 3 Community Capability Assessment Worksheet

- FEMA Region 3 developed a worksheet that can be used on the local level to assess a community's capabilities, and is broken down into the following sections:
 - Planning and Regulatory
 - Administrative and Technical
 - Financial
 - Education and Outreach

FEMA REGION III
HAZARD MITIGATION PLAN GUIDANCE
Community Capability Assessment Worksheet



JURISDICTION: _____

PLANNING AND REGULATORY

Planning and regulatory capabilities are plans, policies, codes, and ordinances that prevent and reduce the impacts of hazards.

PLANS AND POLICIES

Indicate if the jurisdiction has the following plans or policies in place.

- If YES, complete the remaining rows in the table to the extent possible.
- If NO, refer to the planning team to consider development of the plan/policy as part of the mitigation strategy.
- If you do not know (IDK), see Attachment A for recommended agencies or organizations to contact.

In the "Relation to Hazard Mitigation" field, answer the following general questions:

- Does the plan/policy address hazard impacts? If so, how? For example, does the plan/policy include limitations to building in areas of risk, noted by the hazard mitigation plan? If so, what are those restrictions?
- Does the plan/policy identify projects that could be included in the mitigation strategy?
- Can the plan/policy be used to implement mitigation actions?
- How can the plan/policy be expanded and improved to reduce risk?

In addition, see Attachment A for additional questions or considerations for specific plans or policies.

COMPREHENSIVE/MASTER LAND USE PLAN	Overall policy guide for future community growth and development.
Is this Plan/Policy in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Title:	_____
Author/Owner:	_____
Effective Date:	_____
Next Scheduled Update (if known):	_____
Relation to Hazard Mitigation:	_____

Community Capability Assessment Worksheet | 1


Community Capability Assessment Worksheet | 2

Community Capability Assessment Worksheet | 3



Region 3 Community Capability Assessment Worksheet Planning and Regulatory

**FEMA REGION III
HAZARD MITIGATION PLAN GUIDANCE
Community Capability Assessment Worksheet**



JURISDICTION: _____

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- Does the plan/policy identify projects that could be included in the mitigation strategy?
- Can the plan/policy be used to implement mitigation actions?
- How can the plan/policy be expanded and improved to reduce risk?

In addition, see Attachment A for additional questions or considerations for specific plans or policies.

COMPREHENSIVE/MASTER LAND USE PLAN	Overall policy guide for future community growth and development.
Is this Plan/Policy in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Title:	
Author/Owner:	
Effective Date:	
Next Scheduled Update (if known):	
Relation to Hazard Mitigation:	

Community Capability Assessment Worksheet | 1

Community Capability Assessment Worksheet

JURISDICTION: _____

PLANS AND POLICIES (CONTINUED)

CLIMATE CHANGE ADAPTATION PLAN	An action plan and research assessment across a broad range of government services and programs, that the Federal emergency (if any) will contribute to address and adapt to a changing climate.
Is this Plan/Policy in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Title:	
Author/Owner:	
Effective Date:	
Next Scheduled Update (if known):	
Relation to Hazard Mitigation:	

EMERGENCY OPERATIONS PLAN	Operational procedures and protocols to respond to and recover from an emergency.
Is this Plan/Policy in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Title:	
Author/Owner:	
Effective Date:	
Next Scheduled Update (if known):	
Relation to Hazard Mitigation:	

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Community Capability Assessment Worksheet

JURISDICTION: _____

CODES AND ORDINANCES

Indicate if the jurisdiction has the following codes or ordinances in place.

- If YES, complete the remaining rows in the table to the extent possible.
- If NO, refer to the planning team to consider development of the code/ordinance as part of the mitigation strategy.
- If you do not know (IDK), see Attachment A for recommended agencies or organizations to contact.

In the "Relation to Hazard Mitigation" field, answer the following general questions:

- Does the code/ordinance address hazard impacts? If so, how?
- Is the code/ordinance adequately administered and enforced? For example, are there personnel dedicated to enforcement? Are the procedures for addressing violations clear?
- How many times has the code/ordinance been applied to enforce restrictions in hazard areas?
- Is the code/ordinance an effective measure for reducing hazard impacts?
- How can the code/ordinance be improved to reduce risk through the use of higher standards?

In addition, see Attachment A for additional questions or considerations for specific codes or ordinances.

BUILDING CODE	Minimum requirements that govern the construction and maintenance of buildings to ensure public health and safety.
Is this Code or Ordinance in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Title:	
Responsible Agency:	
Effective Date:	
Next Scheduled Update (if known):	
Relation to Hazard Mitigation:	

Community Capability Assessment Worksheet | 3

Community Capability Assessment Worksheet

JURISDICTION: _____

PLANS AND POLICIES (CONTINUED)

CREW/BANK SWEEP PROTECTOR PROGRAM	A combination of consultation, assessment, vegetation management and technical remediation of riparian corridors that addresses and implements appropriate runoff quantity and quality needs, the river enhancement project, and corrects related use of the corridor.
Is this Plan/Policy in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Title:	
Author/Owner:	
Effective Date:	
Next Scheduled Update (if known):	
Relation to Hazard Mitigation:	

Other plans and policies that should be included in the capability assessment for each participating jurisdiction:

- Brownfields Re-development Program
- Coastal Zone Management Program
- National Flood Insurance Program (NFIP) Community Rating System
- Community Vulnerability Protection Plan
- Continuity of Operations Plan
- Disaster Recovery Plan
- Economic Development Plan
- Flood Mitigation Plan
- Land acquisition for open space and public recreation uses
- Transportation Plan
- Stormwater Management Plan

Community Capability Assessment Worksheet | 3

Community Capability Assessment Worksheet

JURISDICTION: _____

CODES AND ORDINANCES (CONTINUED)

FLOODPLAIN MANAGEMENT ORDINANCE (FPM) COMPLIANCE	The minimum floodplain management regulations for compliance with the NFIP are used as the participating community's floodplain management standard. This is to ensure participating communities comply with federal, state, and local floodplain management standards, and all other criteria related to flood management and risk.
Is this Code or Ordinance in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Title:	
Responsible Agency:	
Effective Date:	
Next Scheduled Update (if known):	
Relation to Hazard Mitigation:	

Other codes and ordinances that should be included in the capability assessment for each participating jurisdiction:

- Fire department regulations
- International Property Maintenance Code
- Other hazard specific ordinances (stormwater, steep slope, and sliding)
- State plan development review ordinance
- Subdivision development review ordinance
- Zoning ordinance

Community Capability Assessment Worksheet | 3



Region 3 Community Capability Assessment Worksheet Administrative and Technical

Community Capability Assessment Worksheet

JURISDICTION: _____

ADMINISTRATIVE AND TECHNICAL

Administrative and technical capabilities include boards, commissions, departments, staff and consulting services, along with the related skills and tools, that can be used for mitigation planning and the implementation of specific mitigation actions.

Note: For smaller jurisdictions without local resources, resources at the next level government may be able to provide administrative, technical, and/or financial assistance.

ADMINISTRATIVE

Indicate if the jurisdiction has the following boards, commissions, or departments in place.

- If YES, complete the remaining rows in the table to the extent possible.
- If NO, refer to the planning team to consider forming the board/commission/department as part of the mitigation strategy
- If you do not know (IDK), see Attachment A for recommended agencies or organizations to contact.

In the "Relation to Hazard Mitigation" field, answer the following general questions:

- Does the board / commission / department address hazard impacts? If so, how? For example, is the risk assessment of the approved Hazard Mitigation Plan (HMP) consulted when this board, commission or department considers projects or activities? If so, what is the process for review?
- Are staffing numbers and training adequate to carry out the mission of the board/commission/department?
- Does the board/commission/department identify projects that could be included in the mitigation strategy?
- Can the board/commission/department be engaged to implement mitigation actions?
- How can the board/commission/department be further engaged to reduce risk?

In addition, see Attachment A for additional questions or considerations for specific boards, commissions, or departments.

ENGINEERING DEPARTMENT	An in-house department providing civil engineering capability.
Is this Board, Commission, or Department in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Name:	_____
Point-of-Contact:	_____
Meeting Schedule:	_____
Relation to Hazard Mitigation:	_____

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Community Capability Assessment Worksheet

JURISDICTION: _____

ADMINISTRATIVE (CONTINUED)

CODE ENFORCEMENT DEPARTMENT	An in-house department responsible for enforcing private properties and public provide general local codes.
Is this Board, Commission, or Department in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Name:	_____
Point-of-Contact:	_____
Meeting Schedule:	_____
Relation to Hazard Mitigation:	_____

Other administrative boards, commissions, or departments that should be included in the capacity assessment for each participating jurisdiction:

- Board of Education
- Emergency Management
- Maintenance Department
- Mitigation Implementation Team
- Mutual aid agreements
- Planning Commission/Zoning Board
- Public Utility Boards
- Public Works Department
- Purchasing Department

Community Capability Assessment Worksheet | 7

Community Capability Assessment Worksheet

JURISDICTION: _____

TECHNICAL

Indicate if the jurisdiction has the following staff positions in place.

- If YES, complete the remaining rows in the table to the extent possible.
- If NO, refer to the planning team to consider adding the position as part of the mitigation strategy.
- If you do not know (IDK), see Attachment A for recommended agencies or organizations to contact.

In the "Relation to Hazard Mitigation" field, answer the following general questions:

- Does the staff position description include addressing related impacts and/or mitigation? If so, how and if staff trained on relevant issues related to hazard impacts and/or mitigation?
- What training and/or certification is required of the staff position?
- What additional training and/or certification does the current staff need?
- How can the staff be further engaged to reduce risk?

In addition, see Attachment A for additional questions or considerations for specific boards, commissions, or departments.

CHIEF BUILDING OFFICER	The person or contracted role responsible for enforcing building codes and ensuring compliance with codes, including staff responsible for code enforcement, and issuing citations for code violations.
Is this Staff Position in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Full Title or Part Title:	<input type="checkbox"/> FT <input type="checkbox"/> PT, PFT, Interm & Temp or Other _____
Title:	_____
Current Position Holder:	_____
Length of Experience in this Position:	_____
Relation to Hazard Mitigation:	_____

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Community Capability Assessment Worksheet

JURISDICTION: _____

TECHNICAL (CONTINUED)

CIVIL ENGINEER - CONSTRUCTION PROJECT MANAGEMENT	The person or contracted engineering staff responsible for managing construction projects and meeting budget and schedule constraints.
Is this Staff Position in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Full Title or Part Title:	<input type="checkbox"/> FT <input type="checkbox"/> PT, PFT, Interm & Temp or Other _____
Title:	_____
Current Position Holder:	_____
Length of Experience in this Position:	_____
Relation to Hazard Mitigation:	_____

CHIEF ADMINISTRATOR	The person or contracted staff member who is responsible for overall facility handling, facility maintenance, and ensuring compliance with state or federal regulations, as well as supporting facility operations.
Is this Staff Position in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Full Title or Part Title:	<input type="checkbox"/> FT <input type="checkbox"/> PT, PFT, Interm & Temp or Other _____
Title:	_____
Current Position Holder:	_____
Length of Experience in this Position:	_____
Relation to Hazard Mitigation:	_____

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Community Capability Assessment Worksheet

JURISDICTION: _____

TECHNICAL (CONTINUED)

CHIEF UTILITIES OFFICER	The person or contracted staff member who is responsible for providing and/or managing the utility services, including water, gas, and sewer services.
Is this Staff Position in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Full Title or Part Title:	<input type="checkbox"/> FT <input type="checkbox"/> PT, PFT, Interm & Temp or Other _____
Title:	_____
Current Position Holder:	_____
Length of Experience in this Position:	_____
Relation to Hazard Mitigation:	_____

Other technical staff positions that should be included in the capacity assessment for each participating jurisdiction:

- Business Administrator
- Chief Finance Officer
- Civil Engineer - Design
- Civil Engineer - Operations
- Clerk
- Community Planner
- Emergency Manager
- Floodplain Administrator
- GIS Coordinator (spatial and community asset data and information management, HAZUS)

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Region 3 Community Capability Assessment Worksheet

Financial

Community Capability Assessment Worksheet	
JURISDICTION: _____	
FINANCIAL	
Financial capabilities include access to or eligibility to use funding resources for hazard mitigation. Indicate if the jurisdiction has access and/or eligibility for the following funding resources.	
<ul style="list-style-type: none"> • If YES, complete the remaining rows in the table to the extent possible. • If NO, refer to the planning team to consider pursuing the funding resource as part of the mitigation strategy. • If you do not know (IDK), see Attachment A for recommended agencies or organizations to contact. 	
In the "Relation to Hazard Mitigation" field, answer the following general questions:	
<ul style="list-style-type: none"> • Has the funding resource been used in the past for hazard mitigation? If so, for what type of activities? • Could the resource be used to fund future mitigation actions? • How can the funding resource be further leveraged to reduce risk? 	
In addition, see Attachment A for additional questions or considerations for specific boards, commissions, or departments.	
CAPITAL IMPROVEMENTS PROGRAM	A short-range plan, usually 4 to 10 years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.
Is there Access to and/or Eligibility for this Funding Resource?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Name:	
Responsible Agency/Organization:	
Relation to Hazard Mitigation:	
Community Capability Assessment Worksheet 11	

Community Capability Assessment Worksheet	
JURISDICTION: _____	
FINANCIAL (CONTINUED)	
FUNDING PROGRAMS – FEDERAL (NON-FEMA)	Grant programs administered by Federal agencies other than FEMA with potential to fund mitigation actions. For example, the U.S. Department of Housing and Urban Development Community Development Block Grants, U.S. Department of Energy, and the U.S. Department of Transportation, etc.
Is there Access to and/or Eligibility for this Funding Resource?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Name:	
Responsible Agency/Organization:	
Relation to Hazard Mitigation:	
UTILITY FEES FOR STORMWATER, WATER, SEWER, GAS, OR ELECTRIC SERVICES	Fee levied by the jurisdiction, in addition to cost of service provided, for use in funding related capital programs, such as non-Federal shares for mitigation actions.
Is there Access to and/or Eligibility for this Funding Resource?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Name:	
Responsible Agency/Organization:	
Relation to Hazard Mitigation:	
Other funding resources that should be included in the capability assessment for each participating jurisdiction:	
<ul style="list-style-type: none"> • Community Development Block Grant • FEMA – Hazard Mitigation Assistance • FEMA – Public Assistance 408 Mitigation • Funding programs – State • Funding programs – Philanthropic • General obligation bonds and/or special tax bonds • Impact fees for new development • Tax levies for specific purposes 	
Community Capability Assessment Worksheet 12	



Region 3 Community Capability Assessment Worksheet

Education and Outreach

Community Capability Assessment Worksheet	
JURISDICTION: _____	
EDUCATION AND OUTREACH	
Education and outreach capabilities include programs and methods already in place that could be used to support implementation of mitigation actions and communicate hazard-related information.	
Indicate if the jurisdiction has the following programs or methods in place.	
<ul style="list-style-type: none"> • If YES, complete the remaining rows in the table to the extent possible. • If NO, refer to the planning team to consider developing the program or method as part of the mitigation strategy • If you do not know (IDK), see Attachment A for recommended agencies or organizations to contact. 	
In the "Relation to Hazard Mitigation" field, answer the following general questions:	
<ul style="list-style-type: none"> • Has the program/method been used in the past for hazard mitigation? If so, for what type of activities? • Could the program/method be used to support future mitigation actions? • How can the program/method be further leveraged to reduce risk? 	
In addition, see Attachment A for additional questions or considerations for specific boards, commissions, or departments.	
STORMREADY CERTIFICATION	National Weather Service program that helps arm America's communities with communication and safety skills needed to save lives and property, before, during and after an event.
Is this Program/Method in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Name:	
Responsible Agency/Organization:	
Relation to Hazard Mitigation:	

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Community Capability Assessment Worksheet	
JURISDICTION: _____	
EDUCATION AND OUTREACH (CONTINUED)	
SEASONAL EMERGENCY MANAGEMENT AND MITIGATION OUTREACH	Seasonal outreach. For example, in advance of hurricane season or in anticipation of winter weather, including information regarding preparedness and mitigation measures that individuals can undertake for their own risk reduction.
Is this Program/Method in Place?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> IDK (see Attachment A)
Name:	
Responsible Agency/Organization:	
Relation to Hazard Mitigation:	

Other programs or methods that should be included in the capability assessment for each participating jurisdiction:

- Firewise USA certification
- Local citizen groups or non-profit organizations focused on environmental protection, emergency preparedness, access and functional needs populations, etc.
- Natural disaster or safety related school programs
- Ongoing public education or information program (e.g., Environmental Education, Fire Safety, Household Preparedness, Responsible Water Use, etc.)
- Public-private partnership initiatives addressing disaster-related issues

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U.S. Virgin Islands Capability Assessment Survey

HUMAN RESOURCES (PEOPLE AND PROCESSES):	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE
WITHIN MY AGENCY, IT IS EASY TO HIRE NEW STAFF WITH APPROPRIATE SKILLS.	1	2	3	4
PROJECT IMPLEMENTATION				
MY AGENCY HAS THE CAPACITY (I.E. STAFF/RESOURCES) TO MANAGE OUR CURRENT PROJECTS.	1	2	3	4
FINANCIAL MANAGEMENT				
MY AGENCY HAS ENOUGH FUNDING FROM THE LOCAL GOVERNMENT TO CARRY OUT ITS OBJECTIVES.	1	2	3	4
PROCUREMENT POLICIES				
EXCESSIVE ADMINISTRATIVE PROCEDURES AND RED TAPE DELAY PURCHASING IN MY AGENCY.	1	2	3	4



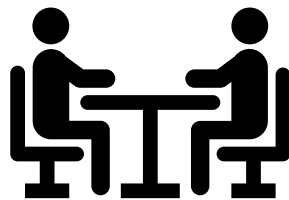
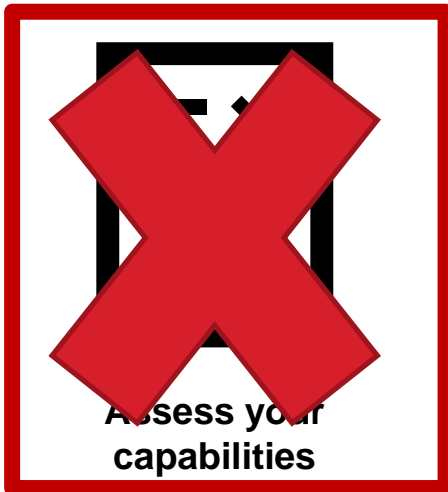
Polling Question 2

When working on mitigation actions, what is your biggest barrier to implementation?

- A. Time
- B. Staff
- C. Funding
- D. Political will
- E. Other (please use the chat box!)



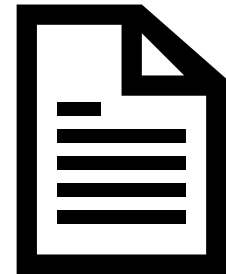
The Role of the Consultant



Explain the assessment



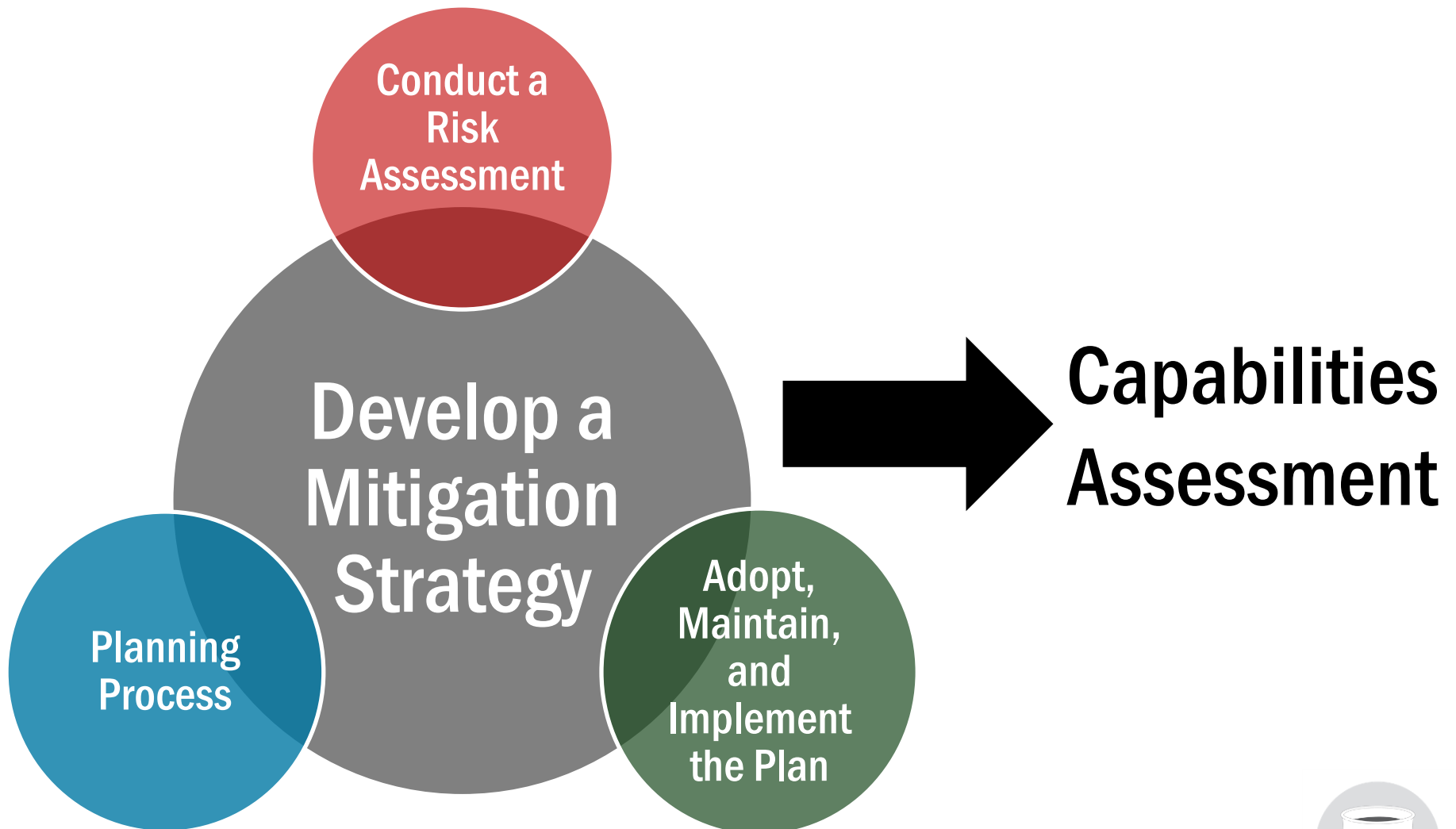
Ask questions and listen



Document your answers



Hazard Mitigation Plan Process Overview



Mitigation Strategy Overview

- Reflect local capabilities
- Align goals with what the community needs and wants
- Identify and evaluate a comprehensive list of actions to address identified problems
- Set up the community for successful implementation and long-term resilience



The Capability Assessment is a key part of all of the above!



How to Identify Mitigation Actions

Review Risk Assessment and Develop Problem Statements and Goals

- Hazards
- Community Assets

Assess Capabilities

- Planning and Regulatory
- Administrative and Financial
- Technical
- Education and Outreach

Review Status of Previously Identified Mitigation Actions

- Per current approved HMP

Identify Mitigation Actions

- Based on all of the preceding steps



Making the Actions Happen

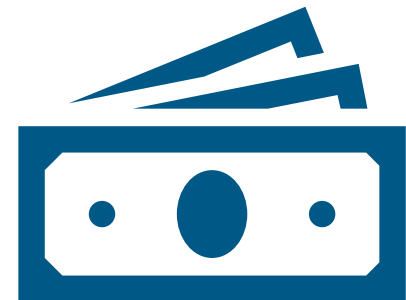
The action plan provides a blueprint of what you want to achieve over the next 5 years



Who is responsible?



What is the timeline?



How will it be funded?

Connect the dots with your capabilities!



Region 3 Hazard Mitigation Plan Guidance

Scope of Work Development



PART 3: MITIGATION STRATEGY

KEY DECISION #3.1: Assessing Capabilities

Do you know how Participating Jurisdictions will identify and evaluate strengths and weaknesses for planning and implementing mitigation actions?

KEY DECISION #3.2: Develop Mitigation Goals

Do you know how Participating Jurisdictions will reflect results of the risk and capability assessments?

KEY DECISION #3.3: Identifying and Evaluating Alternative Mitigation Actions

Do you know how participating jurisdictions will determine which mitigation actions will yield the best value and most effective results within existing or projected capabilities?



Resources



Sources of Information

- Planning Team members
- Stakeholders and Community Partners
- Local Plans and Ordinances
- State HMP
- FEMA and other Federal Agencies (e.g., U.S. Army Corps of Engineers)



Resource: Capability Assessment Worksheet

- Local Mitigation Planning Handbook, Worksheet 4.1
- Modify worksheet as appropriate:
 - For your community
 - To gather information from another agency

Capability Assessment Worksheet

Jurisdiction: _____

Local mitigation capabilities are existing authorities, policies, programs and resources that reduce hazard impacts or that could be used to implement hazard mitigation activities. Please complete the tables and questions in the worksheets as completely as possible. Complete one worksheet for each jurisdiction.

Planning and Regulatory

Planning and regulatory capabilities are the plans, policies, codes, and ordinances that prevent and reduce the impacts of hazards. Please indicate which of the following your jurisdiction has in place.

Plan	Yes/No Year	Does the plan address hazards? Does the plan identify projects to include in the mitigation strategy? Can the plan be used to implement mitigation actions?
Comprehensive/Master Plan		
Capital Improvements Plan		
Economic Development Plan		
Local Emergency Operations Plan		
Continuity of Operations Plan		
Transportation Plan		
Stormwater Management Plan		
Community Wildfire Protection Plan		
Other special plans (i.e., brownfields redevelopment, disaster recovery, coastal zone management, climate change adaptation)		

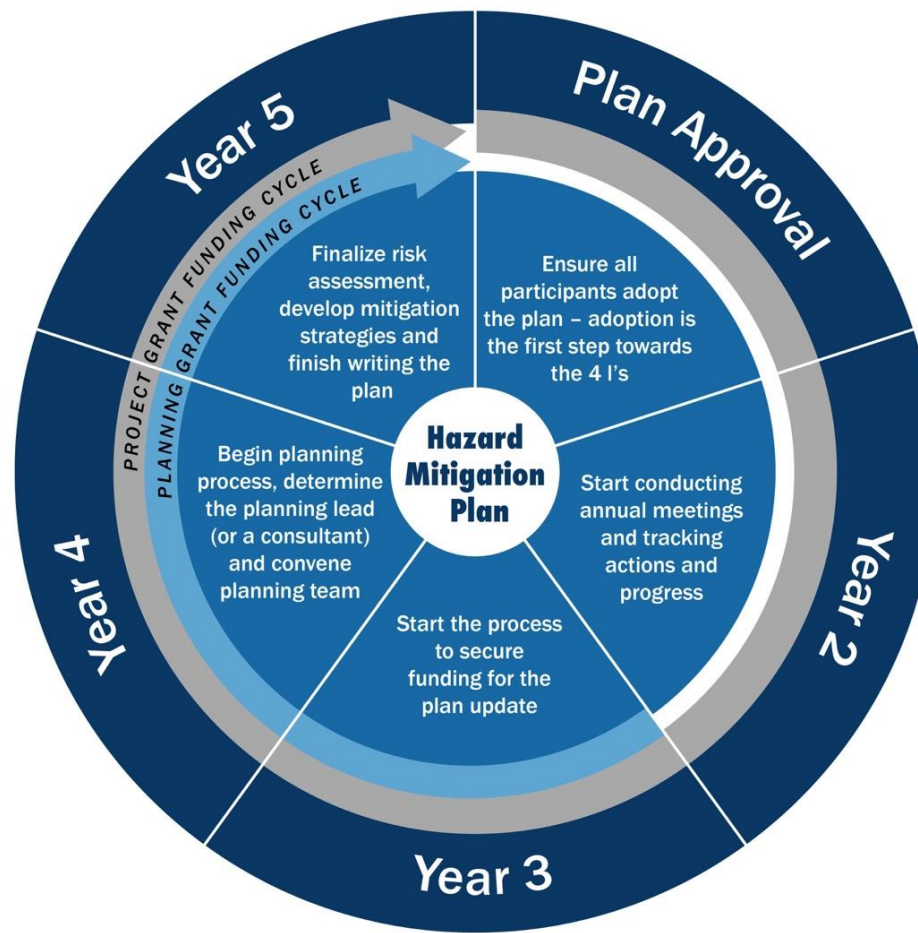


Resources

- [FEMA Guide to Virtual Hazard Mitigation Planning Meetings](#)
- [Mitigation Ideas: A Resource for Reducing Risk to Natural Hazards](#)
- [Local Mitigation Plan Review Guide](#)
- [Local Mitigation Planning Handbook](#)
- [FEMA Flood Risk Communication Toolkit for Community Officials](#)



Connecting to the Planning Cycle



Region 3 2020 Coffee Break Webinar Schedule

January

Incorporating Historic and Cultural Resources in Your Hazard Mitigation Plan

May

Annual Hazard Mitigation Plan Reviews – Options and Outcomes

July

Addressing the Risks of High Hazard Potential Dams (HHPD)

September

Tracking Risk Reduction through Your Capabilities Assessment

November

Bringing Lifelines into Hazard Mitigation Planning



Upcoming FEMA Region 3 Coffee Break

November 25, 2020

Bringing Lifelines into Hazard Mitigation Planning

To register, please follow the link* to:
<https://femaregion3coffeebreaks.eventbrite.com>

To sign up for the Region 3 Resilience Report Newsletter and
upcoming Coffee Break webinars, please follow the link* to:
<http://bit.ly/FEMA-Region-III>

*Please note, links will be sent out after this presentation.



You May be Eligible for Professional Credits

Participation certificates and agendas will be sent to all participants who attend the whole session and participate in the polls.



American
Institute
of Certified
Planners (AICP)
Certification
Maintenance

Credit course number:
9204289



Association
of State Floodplain
Managers (ASFPM)
Certified Floodplain
Manager (CFM)
Continuing Education
Credit



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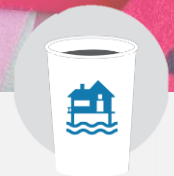
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Questions?

Please type your question(s) in the chat!

If you have an interest in specific training, please type your name and the community you represent in the chat!



Thank you for Participating Today!



We hope to see you all at the next Coffee Break!





FEMA

