OMB Control No. 1660-0008 Expiration Date: 06/30/2026

ELEVATION CERTIFICATE AND INSTRUCTIONS

PAPERWORK REDUCTION ACT NOTICE

Public reporting burden for this data collection is estimated to average 3.75 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street SW, Washington, DC 20742, Paperwork Reduction Project (1660-0008). NOTE: Do not send your completed form to this address.

PRIVACY ACT STATEMENT

Authority: Title 44 CFR § 61.7 and 61.8.

Principal Purpose(s): This information is being collected for the primary purpose of documenting compliance with National Flood Insurance Program (NFIP) floodplain management ordinances for new or substantially improved structures in designated Special Flood Hazard Areas. This form may also be used as an optional tool for a Letter of Map Amendment (LOMA), Conditional LOMA (CLOMA), Letter of Map Revision Based on Fill (LOMR-F), or Conditional LOMR-F (CLOMR-F), or for flood insurance rating purposes in any flood zone.

Routine Use(s): The information on this form may be disclosed as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes using this information as necessary and authorized by the routine uses published in DHS/ FEMA-003 – National Flood Insurance Program Files System of Records Notice 79 Fed. Reg. 28747 (May 19, 2014) and upon written request, written consent, by agreement, or as required by law.

Disclosure: The disclosure of information on this form is voluntary; however, failure to provide the information requested may impact the flood insurance premium through the NFIP. Information will only be released as permitted by law.

PURPOSE OF THE ELEVATION CERTIFICATE

The Elevation Certificate is an important administrative tool of the NFIP. It can be used to provide elevation information necessary to ensure compliance with community floodplain management ordinances, to inform the proper insurance premium, and to support a request for a LOMA, CLOMA, LOMR-F, or CLOMR-F.

The Elevation Certificate is used to document floodplain management compliance for Post-Flood Insurance Rate Map (FIRM) buildings, which are buildings constructed after publication of the FIRM, located in flood Zones A1–A30, AE, AH, AO, A (with Base Flood Elevation (BFE)), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO, and A99. It may also be used to provide elevation information for Pre-FIRM buildings or buildings in any flood zone.

As part of the agreement for making flood insurance available in a community, the NFIP requires the community to adopt floodplain management regulations that specify minimum requirements for reducing flood losses. One such requirement is for the community to obtain the elevation of the lowest floor (including basement) of all new and substantially improved buildings, and maintain a record of such information. The Elevation Certificate provides a way for a community to document compliance with the community's floodplain management ordinance.

Use of this certificate does not provide a waiver of the flood insurance purchase requirement. Only a LOMA or LOMR-F from the Federal Emergency Management Agency (FEMA) can amend the FIRM and remove the federal mandate for a lending institution to require the purchase of flood insurance. However, the lending institution has the option of requiring flood insurance even if a LOMA/LOMR-F has been issued by FEMA. The Elevation Certificate may be used to support a LOMA, CLOMA, LOMR-F, or CLOMR-F request. Lowest Adjacent Grade (LAG) elevations certified by a land surveyor, engineer, or architect, as authorized by state law, will be required if the certificate is used to support a LOMA, CLOMA, LOMR-F, or CLOMR-F request. A LOMA, CLOMA, LOMR-F, or CLOMR-F request must be submitted with either a completed FEMA MT-EZ or MT-1 application package, whichever is appropriate. If the certificate will only be completed to support a LOMA, CLOMA, LOMR-F, or CLOMR-F request, there is an option to document the certified LAG elevation on the Elevation Form included in the MT-EZ and MT-1 application.

This certificate is used only to certify building elevations. A separate certificate is required for floodproofing. Under the NFIP, non-residential buildings can be floodproofed up to or above the BFE. A floodproofed building is a building that has been designed and constructed to be watertight (substantially impermeable to floodwaters) below the BFE. Floodproofing of residential buildings is not permitted under the NFIP unless FEMA has granted the community an exception for residential floodproofed basements. The community must adopt standards for design and construction of floodproofed basements before FEMA will grant a basement exception. For both floodproofed non-residential buildings and residential floodproofed basements in communities that have been granted an exception by FEMA, a floodproofing certificate is required.

The expiration date on the form herein does not apply to certified and completed Elevation Certificates, as a completed Elevation Certificate does not expire, unless there is a physical change to the building that invalidates information in Section A Items A8 or A9, Section C, Section E, or Section H. In addition, this form is intended for the specific building referenced in Section A and is not invalidated by the transfer of building ownership.

Additional guidance can be found in FEMA Publication 467-1, Floodplain Management Bulletin: Elevation Certificate.

U.S. DEPARTMENT OF HOMELAND SECURITY Federal Emergency Management Agency National Flood Insurance Program

OMB Control No. 1660-0008 Expiration Date: 06/30/2026

ton Road

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON INSTRUCTION PAGES 1-11

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A - PROPERTY INFORMATION	FOR INSURANCE COMPANY USE							
A1. Building Owner's Name: Chad and Jennifer Dotson	Policy Number:							
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: 986 Smithton Road	Company NAIC Number:							
City: West Union State: WV	ZIP Code: 26456							
A3. Property Description (e.g., Lot and Block Numbers or Legal Description) and/or Tax Parcel Num Lots 11,12 Hanging Rock Addition to the town of West Union, West Union District, Tax m	nber: nap 34, Parcel 11							
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.): Residential								
A5. Latitude/Longitude: Lat. 39.298508 Long80.761833 Horiz. Datum: NAD 1927 NAD 1983 WGS 84								
A6. Attach at least two and when possible four clear color photographs (one for each side) of the bu	uilding (see Form pages 7 and 8).							
A7. Building Diagram Number: 8								
A8. For a building with a crawlspace or enclosure(s):								
a) Square footage of crawlspace or enclosure(s): 1639 sq. ft.								
b) Is there at least one permanent flood opening on two different sides of each enclosed area?	✓ Yes ☐ No ☐ N/A							
c) Enter number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade: Non-engineered flood openings: 20 Engineered flood openings: 0								
d) Total net open area of non-engineered flood openings in A8.c: 3456 sq. in.								
e) Total rated area of engineered flood openings in A8.c (attach documentation - see Instruction	ons): 0 sq. ft.							
f) Sum of A8.d and A8.e rated area (if applicable – see Instructions): 16.9 sq. ft.								
A9. For a building with an attached garage:								
a) Square footage of attached garage: N/A sq. ft.								
b) Is there at least one permanent flood opening on two different sides of the attached garage?	☐ Yes ☐ No ☑ N/A							
c) Enter number of permanent flood openings in the attached garage within 1.0 foot above adjact Non-engineered flood openings: N/A Engineered flood openings: N/A	c) Enter number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade:							
d) Total net open area of non-engineered flood openings in A9.c: N/A sq. in.								
e) Total rated area of engineered flood openings in A9.c (attach documentation – see Instruction	ns): N/A sq. ft.							
f) Sum of A9.d and A9.e rated area (if applicable – see Instructions): N/A sq. ft.								
SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFOR	MATION							
B1.a. NFIP Community Name: Doddridge County B1.b. NFIP Comm	munity Identification Number: 540024							
B2. County Name: Doddridge B3. State: W B4. Map/Panel No.: 5	54017C0120 B5. Suffix: C							
B6. FIRM Index Date: 10/4/2011 B7. FIRM Panel Effective/Revised Date: 10/4/201	11							
B8. Flood Zone(s): AE B9. Base Flood Elevation(s) (BFE) (Zone AO, use B	Base Flood Depth): 783.3							
B10. Indicate the source of the BFE data or Base Flood Depth entered in Item B9: ☐ FIS ☐ FIRM ☐ Community Determined ☐ Other:								
B11. Indicate elevation datum used for BFE in Item B9: ☐ NGVD 1929 ☑ NAVD 1988 ☐ Other/S	Source:							
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protection Designation Date:	cted Area (OPA)? ☐ Yes ☑ No							
B13. Is the building located seaward of the Limit of Moderate Wave Action (LiMWA)? Yes V	No							

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON INSTRUCTION PAGES 1-11

Building Street Address (including Apt., Unit, S	uite, and/or Bldg. No.) o	r P.O. Route and Box	(No.:	OR IN	SURAN	ICE C	OMPANY USE
986 Smithton Road City: West Union State: WV ZIP Code: 26456				Policy Number: Company NAIC Number:			
SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)							
C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction *A new Elevation Certificate will be required when construction of the building is complete.							
C2. Elevations – Zones A1–A30, AE, AH, AO, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO, A99. Complete Items C2.a–h below according to the Building Diagram specified in Item A7. In Puerto Rico only, enter meters. Benchmark Utilized: S 133 Elev. 783.51' Vertical Datum: NAVD 88							
Indicate elevation datum used for the elevation ☐ NGVD 1929 ☐ NAVD 1988 ☐ 0		h) below.					
Datum used for building elevations must be t If Yes, describe the source of the conversion	he same as that used f factor in the Section D	or the BFE. Convers Comments area.	ion factor used] Yes		
a) Top of bottom floor (including basem	ent, crawlspace, or end	closure floor):	778.0				asurement used meters
b) Top of the next higher floor (see Instr	ructions):		785.3		•		meters
c) Bottom of the lowest horizontal struct	ural member (see Instr	uctions):	784.3				meters
d) Attached garage (top of slab):			N/A		feet		meters
e) Lowest elevation of Machinery and E (describe type of M&E and location in	quipment (M&E) servic Section D Comments	ing the building area):	784.4		feet		meters
f) Lowest Adjacent Grade (LAG) next to	building: 🖊 Natural	Finished	777.9				meters
g) Highest Adjacent Grade (HAG) next t	to building: 📈 Natural	Finished	781.8				meters
h) Finished LAG at lowest elevation of a support:	ttached deck or stairs,	including structural	782.1				meters
SECTION D - S	URVEYOR, ENGINE	ER, OR ARCHITE	CT CERTIFIC	CATIO	N		
This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by state law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.							
Were latitude and longitude in Section A provided by a licensed land surveyor? ✓ Yes ☐ No							
☐ Check here if attachments and describe in the Comments area.							
Certifier's Name: Dale P. Bennett License Number: 954							
Title: Professional Surveyor						EVA	
Company Name: Bennett Surveying							
Address: 11 Green Street No. 954						54	
City: Buckhannon State: W ZIP Code: 26201							
Telephone: 304-472-0817 Ext.: Email: bennettsurveying@aol.com							
Signature: Date: D2/12/2025 Place Seal Here							
Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.							
Comments (including source of conversion factor in C2; type of equipment and location per C2.e; and description of any attachments):							
Heat Pump Elevation 784.4'							

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON INSTRUCTION PAGES 1-11

	OLLOW IIIL IIIO	TRUCTIONS ON INSTRUCTION	JN FAGES 1-11			
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: 986 Smithton Road			FOR INSURANCE COMPANY USE			
City: West Union	State: WV	ZIP Code: 26456	Policy Number:			
			Company NAIC Number:			
SECTION E – BUILDING FOR ZONE A	MEASUREMENT AO, ZONE AR/AC	T INFORMATION (SURVE D, AND ZONE A (WITHOU	Y NOT REQUIRED) T BFE)			
For Zones AO, AR/AO, and A (without BFE), con intended to support a Letter of Map Change requenter meters.	nplete Items E1–Et uest, complete Sec	5. For Items E1–E4, use naturations A, B, and C. Check the n	al grade, if available. If the Certificate is neasurement used. In Puerto Rico only,			
Building measurements are based on: Construction Drawings* Building Under Construction* Finished Construction *A new Elevation Certificate will be required when construction of the building is complete.						
E1. Provide measurements (C.2.a in applicable E measurement is above or below the natural	3uilding Diagram) for HAG and the LAG.	or the following and check the	appropriate boxes to show whether the			
 Top of bottom floor (including basement, crawlspace, or enclosure) is: 		feet meter	rs above or below the HAG.			
b) Top of bottom floor (including basement, crawlspace, or enclosure) is:		feet meter	rs above or below the LAG.			
E2. For Building Diagrams 6–9 with permanent flonext higher floor (C2.b in applicable	ood openings provi					
Building Diagram) of the building is: E3. Attached garage (top of slab) is:		feet meter				
E3. Attached garage (top of slab) is:		feet meter	rs above or below the HAG.			
E4. Top of platform of machinery and/or equipme servicing the building is:	∍nt ————	feet meter	rs above or below the HAG.			
E5. Zone AO only: If no flood depth number is av floodplain management ordinance? Ye	vailable, is the top o		accordance with the community's must certify this information in Section G.			
SECTION F - PROPERTY OWNER	R (OR OWNER'S	AUTHORIZED REPRESE	NTATIVE) CERTIFICATION			
The property owner or owner's authorized repressign here. The statements in Sections A, B, and B	entative who comp E are correct to the	eletes Sections A, B, and E for	Zone A (without BFE) or Zone AO must			
Check here if attachments and describe in the		,				
Property Owner or Owner's Authorized Represen	tative Name:					
Address:						
City:		State:	ZIP Code:			
Telephone: Ext.:	Email:					
Signature:		Date:				
Comments:						
ooniniec.						

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON INSTRUCTION PAGES 1-11

IMPORTANT. N	1031 FOLLOW THE 1143	TRUCTIONS ON INSTRUCTION	N PAGES 1-11			
Building Street Address (including Apt., Uni 986 Smithton Road	FOR INSURANCE COMPANY USE					
City: West Union	State: WV	ZIP Code: 26456	Policy Number:			
			Company NAIC Number:			
SECTION H – BUILDING'S FIRST FLOOR HEIGHT INFORMATION FOR ALL ZONES (SURVEY NOT REQUIRED) (FOR INSURANCE PURPOSES ONLY)						
The property owner, owner's authorized representative, or local floodplain management official may complete Section H for all flood zones to determine the building's first floor height for insurance purposes. Sections A, B, and I must also be completed. Enter heights to the nearest tenth of a foot (nearest tenth of a meter in Puerto Rico). Reference the Foundation Type Diagrams (at the end of Section H Instructions) and the appropriate Building Diagrams (at the end of Section I Instructions) to complete this section.						
H1. Provide the height of the top of the flo	oor (as indicated in Found	ation Type Diagrams) above the	e Lowest Adjacent Grade (LAG):			
 a) For Building Diagrams 1A, 1B, 3 floor (include above-grade floors only crawlspaces or enclosure floors) is: 	, and 5–8. Top of bottom for buildings with		meters above the LAG			
b) For Building Diagrams 2A, 2B, 4 higher floor (i.e., the floor above base enclosure floor) is:	, and 6–9. Top of next ement, crawlspace, or	feet [meters above the LAG			
H2. Is all Machinery and Equipment serving H2 arrow (shown in the Foundation T Yes No	cing the building (as listed ype Diagrams at end of S	I in Item H2 instructions) elevate ection H instructions) for the app	ed to or above the floor indicated by the propriate Building Diagram?			
SECTION I - PROPERTY O	WNER (OR OWNER'S	AUTHORIZED REPRESEN	TATIVE) CERTIFICATION			
The property owner or owner's authorized A, B, and H are correct to the best of my hindicate in Item G2.b and sign Section G.	representative who comp	oletes Sections A. B. and H mus	st sign here. The statements in Sections			
Check here if attachments are provided	d (including required photo	os) and describe each attachme	nt in the Comments area.			
Property Owner or Owner's Authorized Re	presentative Name:					
Address:						
City:		State:	ZIP Code:			
	t.:Email:					
Signature:		Date:				
Comments:						

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON INSTRUCTION PAGES 1-11 **BUILDING PHOTOGRAPHS**

See Instructions for Item A6.

Building Street Address (including Apt., Unit, Suite, a 986 Smithton Road	nd/or Bldg. No.)	or P.O. Route	and Box No.:	FOR INSURANCE COMPANY USE		
City: West Union	o \//		26456	Policy Number:		
City. Veet enion	State: WV	_ ZIP Code:	20430	Company NAIC Number:		
Instructions: Insert below at least two and when possible four photographs showing each side of the building (for example, may only be able to take front and back pictures of townhouses/rowhouses). Identify all photographs with the date taken and "Front View," "Rear View," "Right Side View," or "Left Side View." Photographs must show the foundation. When flood openings are present, include at least one close-up photograph of representative flood openings or vents, as indicated in Sections A8 and A9.						
			-			
	DI	ata 0				
	Pn	oto One				
Photo One Caption:				Clear Photo One		
	Ph	oto Two				
Photo Two Caption:				Clear Photo Two		

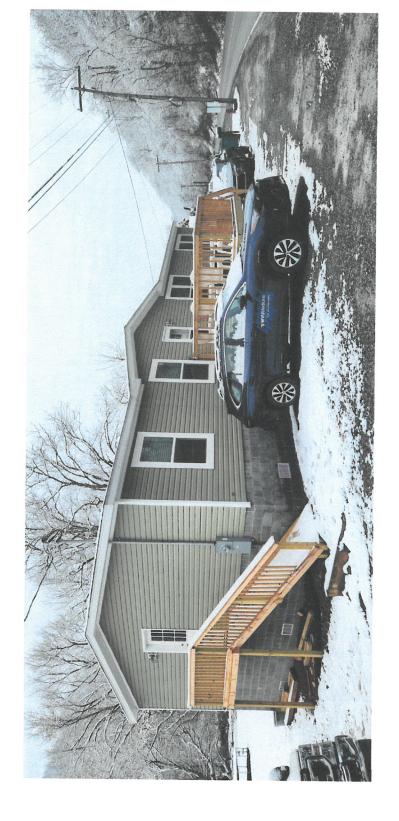
ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON INSTRUCTION PAGES 1-11 BUILDING PHOTOGRAPHS

Continuation Page

Building Street Address (including Apt., Unit, Suite, at 986 Smithton Road	nd/or Bldg. No.)	or P.O. Route a	and Box No.:	FOR INSURAN	CE COMPANY USE
City: West Union	State: WV	ZIP Code:	26456	Policy Number: _	
	Otate.	_ ZIF Code.		Company NAIC	Number:
Insert the third and fourth photographs below. Identify all photographs with the date taken and "Front View," "Rear View," "Right Side View," or "Left Side View." When flood openings are present, include at least one close-up photograph of representative flood openings or vents, as indicated in Sections A8 and A9.					
	Pho	oto Three			
Photo Three Caption:					Clear Photo Three
	Pho	oto Four			
Photo Four Caption:					Clear Photo Four





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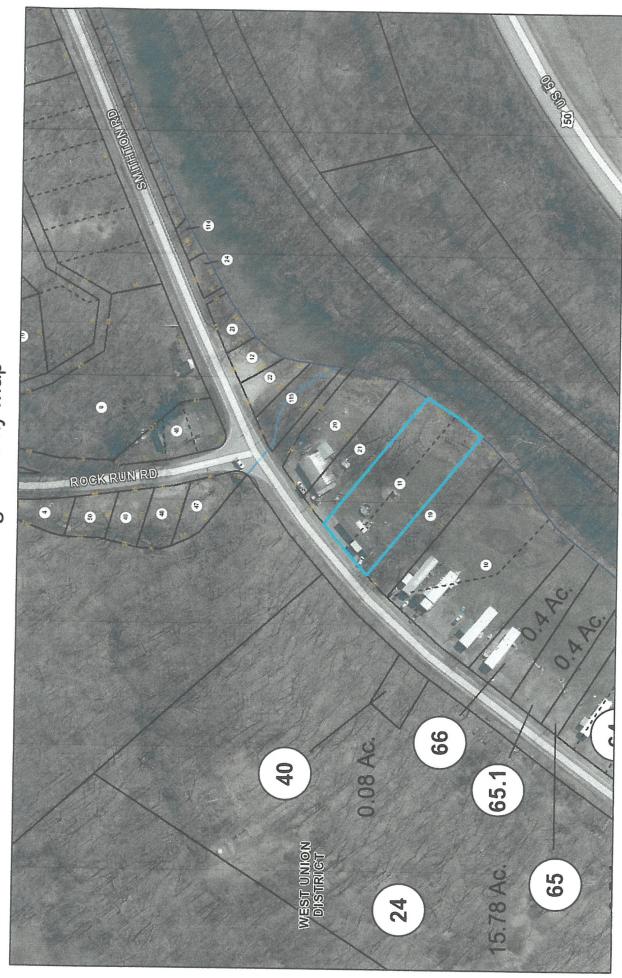
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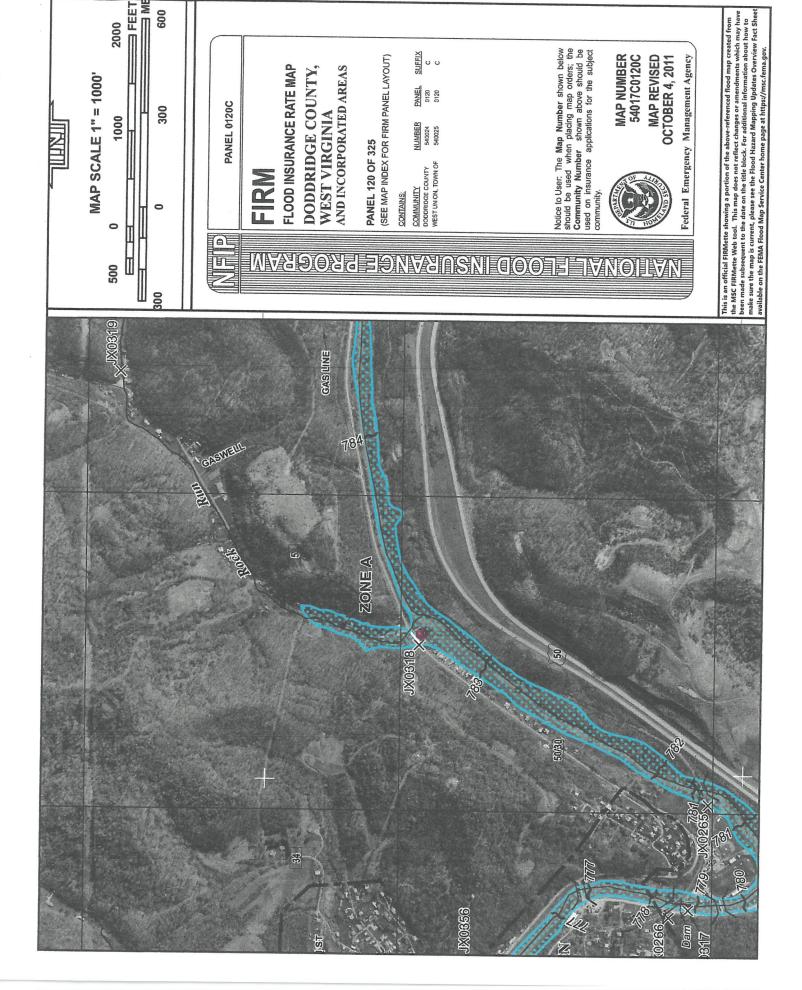
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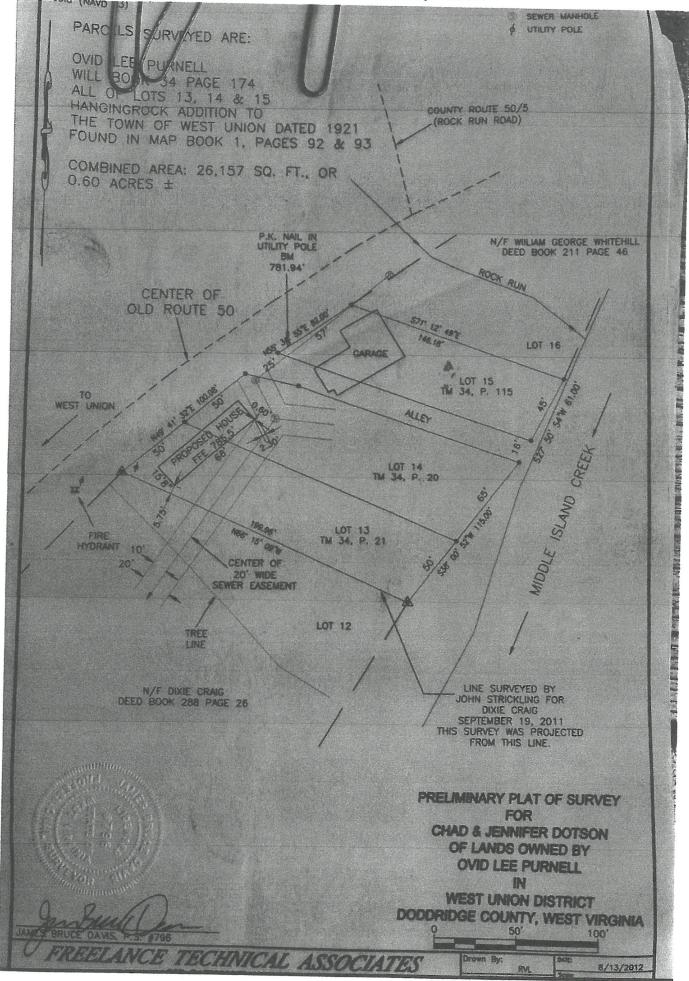
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March 22, 2024





NGS Map Print



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DOTSON

