

BUDGET NARRATIVE

CTP FY26 West Virginia Emergency Management Division (EMD)

8/14/2026

- 1) **Need:** The West Virginia Emergency Management Division (WVEMD) is a Cooperating Technical Partner with FEMA. The partnership goals include risk training and mapping global outreach for flood reduction products in the State. The grant also funds the ongoing maintenance and updates for the West Virginia Flood Tool (www.mapwv.gov/flood) and the WV Risk Explorer (www.wvfrf.org/wvre) through the West Virginia GIS Technical Center at West Virginia University.
- 2) **Performance Period:** 10/1/2026 to 9/30/2027
- 3) **Specific Activities:** Refer to the Statement of Work for more details about activities and deliverables.
- 4) **BUDGET:**
 - a) **Staff Salary and Fringe:** CTP Staff salary and fringe are needed for leadership and technical guidance regarding flood risk communication and flood reduction activities. Salary is also required for updating the State Business Plan.
 - b) **Travel:** Travel is required for training events and coordination meetings as they arise.
 - c) **Contractual:** Contractual expenses with WV GIS Technical Center (WVGISTC), West Virginia University. Full-time staff costs for personnel range from \$28 to \$52 per hour. WVEMD will use the standard WV-48 Service Agreement between the State and WVGISTC.
 - d) **Budget Overview.** A budget overview is below. A more detailed breakdown is on the subsequent page.

Project Management (PM) Category:

WV NFIP PM Tasks:	\$50,000
NFIP Staff Salary plus Fringe	\$47,000
Travel	\$3,000
WVU PM Tasks:	\$125,000
STATE MATCH:	\$0
TOTAL CTP BUDGET:	\$175,000

Project Management (PM) Scope Activities

Activity	Subtask	Subtask Amount	Funding	Agency	Scope Activity*	Activity #
WV State NFIP PM TASKS: Focused PMS activities spearheaded by State NFIP Office. Support from WVU GIS Technical Center to WV Emergency Management Division.						
State Business Plan	1	5,000		NFIP / WVU	Business Plan	2.1
Promote risk awareness training and flood reduction activities at the community level by way of training and outreach events.	2	45,000		NFIP	Training to State/Local Officials	2.4
PM Funding - State NFIP Led			50,000			
NFIP Staff (Fringe)		47,000				
Travel		3,000				
		50,000				
WVU PM TASKS: Support for WV Flood Tool and Risk Assessment Projects. Sub-recipient the WV GIS Technical Center.						
Provide Global Outreach Services for the WV Flood Tool	A	84,000		WVU	Global Outreach for Mapping	2.3
Update building-level flood risk assessments (BLRA) for structures in the high-risk flood zones from new data sources (e.g., Flood Studies, Building Characteristics).	B	14,000		WVU	Global Outreach for Mapping	2.3
Develop, verify, and publish flood risk profiles at 8 geographic scale levels on the WV Risk Explorer.	C	13,000		WVU	Global Outreach for Mapping	2.3
Create flood visualizations at the watershed and building level scales to communicate flood risk.	D	2,000		WVU	Global Outreach for Mapping	2.3
Catalog and publish new resources to online WV Hazard Library.	E	9,000		WVU	Global Outreach for Mapping	2.3
Training and outreach organized for WVEMD for WV Flood Tool	F	3,000		WVU	Training to State/Local Officials	2.4
PM Funding – WVU Led			125,000			
Total PM Project Funding (12 months)			175,000			
Breakdown by PM Scoping Activity		5,000			Business Plan	2.1
		122,000			Global Outreach for Mapping	2.3
		48,000			Training to State/Local Officials	2.4
		175,000				